



# Warboys Community Primary School

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2<sup>nd</sup> September 2008

Dear Parent / Carer

## **ELECTION OF PARENT GOVERNORS TO THE GOVERNING BODY OF WARBOYS COMMUNITY PRIMARY SCHOOL**

All schools have places for parent governors on their *Governing Bodies*. We currently have two vacancies for these positions at our school and an election is to be held to fill the places. It is a chance for you as a parent to have an influence over the education the school provides for all its children. Governors make decisions about many aspects of the school including the curriculum, staffing and the school's finances.

This role is vital to the education of the children, as *Parent Governors* provide a link between the school and parents and help promote the parental view at meetings of the *Governing Body*, so I would urge you to consider standing. In case you feel a bit daunted by the responsibilities, there is training to help you understand your role as a governor. All people who have parental responsibility for a child at the school are eligible to stand for election as a *Parent Governor*.

- If you wish to stand for election you may nominate yourself as a candidate. No proposer or seconder is required but you must signify your intention to stand in writing to me via the school office by 8<sup>th</sup> September. It would also be helpful if you would provide a short personal statement (maximum 100 words) with your nomination.
- If there are more nominations than vacancies, an election will be held. Every parent of a pupil in the school will receive a voting paper and will have the opportunity to vote. If required the election will run from 10<sup>th</sup> September to 17<sup>th</sup> September with results announced on 18<sup>th</sup> September.
- Should an election be necessary detailed arrangements and a list of parents standing for election will be sent to you.
- The term of office for a *Parent Governor* is four years.

Please note that there are certain restrictions which prevent a person from standing for election as a Parent Governor. For example if you are an elected member of the Local Authority or if you work at the school for more than 500 hours in a school year. People who are bankrupt may not serve as Governors, nor may people who have in the previous five years been sentenced to three months or more in prison without the option of a fine, people who have been sentenced to a period of more than two and a half years of imprisonment may not stand within twenty years of that conviction and anyone who has been sentenced to a period of imprisonment of five years or more is totally disqualified. People who are disqualified from working with children may not hold office as a Parent Governor.

If you have any questions about parental elections, nominations or appointments, please contact me at the school. For more general questions about becoming a Parent Governor you may wish to telephone the Cambridgeshire Governor Services on 01223 717288.

Yours sincerely

Mr M Kelsey  
Head Teacher